

# Urban Eden

presents

**An Indoor Toasty Warm....**

## ***Holiday Harvest Market***

**Beginning Saturday, December 4, 2010, 10am – 4pm**  
**“The Haight” building - 166 Symphony Way, Elgin, IL 60120**  
(Subsequent Saturday dates 10am – 3pm)

### **Quick Facts:**

- ❖ **Types of Vendors Welcome:** antiques & collectibles, crafts, bakery, teas, honey, soaps, cheeses, spices, non profit's, services, farmers market items etc.
- ❖ **Heated**, historic warehouse
- ❖ **Unlimited** amount of space for booth
- ❖ **Electricity and handicap accessible \*\* bathrooms provided**
- ❖ EASY access and FREE parking
- ❖ **Staging Information:**
  - Set-Up: 7am – 9:30am
  - (Docking N. side of building off of Kimball Street)
  - Market Open: 10am – 4pm
  - Tear Down: 4 – 5 pm
- ❖ Volunteers will be available to unload/ load vendors (Tips are welcome)
- ❖ **Market Fee (per day): \$20 in advance by Dec. 1 – checks or cash** (and every Wednesday before participating Saturday market for following market days – see below). **\$25 for walk-in's but must be cash.**
- ❖ Checks can be made out to “Books at Sunset” with the memo mentioning “Holiday Harvest Market”. **Mail attached registration form and check to: Books at Sunset, 1100 South St. Elgin, IL 60123**
- ❖
- ❖ **Upcoming Market Dates:** December 11, (Holiday Break Dec. 18 – Jan 8), and Resuming January 15 and following winter Saturday's.
- ❖
- ❖ One **raffle** item requested for raffle drawing on Dec. 4. Will be collected at the check-in/registration table, where raffles can also be bought.
- ❖ **Food Sellers:** Contact Brad Bohner, City of Elgin, for permit 847.931.5934
- ❖ **Trash:** Opening day will issue 1 garbage bag. Must take care of trash and bagging needs for following market days.
- ❖ **Note:** No Smoking & No Combustibles
- ❖
- ❖ **Marketing in the following:** local newspapers, radio, local blogs, Facebook, poster distribution, database emails, etc. plus opening day will be timed with the Downtown Elgin's Window Wonderland ([www.downtownelgin.com](http://www.downtownelgin.com)) and the City of Elgin's Tree Lighting Ceremony ([www.cityofelgin.org](http://www.cityofelgin.org))
- ❖
- ❖ **For Questions & Info Contact:** “Farmer Market June” - June Boekh @ 847.742.3432 or Judi Brownfield @ 847.888.1860 or Growwisenow@gmail.com

Together let's create a joyous, holiday, shopping atmosphere and experience...

# ***Holiday Harvest Market Registration Form***

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Website: \_\_\_\_\_

Category: (ex. Craft, antique, food) \_\_\_\_\_

Will Be Selling: \_\_\_\_\_

Electricity Needed? Circle YES NO

If yes, what appliances are you plugging in: \_\_\_\_\_

Space Needed: (ex. 10' - 20') \_\_\_\_\_

- ❖ Please enclose registration check with this form.
- ❖ Checks can be made out to "Books at Sunset" with the memo mentioning "Holiday Harvest Market".
- ❖ For \$20 fee, check must be in by Wednesday, December 1, 2010.
- ❖ \$25 walk in fee w/this form

**Mail this registration form and check to:  
Books at Sunset, 1100 South St. Elgin, IL 60123**